

MOU

Between

Rajiv Gandhi National Institute of Youth Development, an Institute of National Importance under the Ministry of Youth Affairs and Sports at Sriperumbudur, Kancheepuram District Tamil Nadu

and

Sacred Heart College (Autonomous) Tirupattur – 635 601,
Vellore District.



राजीव गांधी राष्ट्रीय युवा विकास संस्थान
(संसदीय अधिनियम की सं 35/2012 के द्वारा एक राष्ट्रीय महत्व का संस्थान)
युवा कार्यक्रम एवं खेल मंत्रालय, भारत सरकार
पेन्नलूर, श्रीपेरम्बुदुर - 602 105, तमिल नाडु

RAJIV GANDHI NATIONAL INSTITUTE OF YOUTH DEVELOPMENT

(Institute of National Importance by the Act of Parliament No. 35/2012)
Ministry of Youth Affairs & Sports
Pennalur, Sriperumbudur - 602 105, Tamil Nadu

1st January, 2016

To

The Principal
Sacred Heart College
Tirupattur-Vellore District
Tamil Nadu-635 601

Sub: Partner Institution with RGNIYD-Post Graduate Diploma in Youth Development.

Dear Sir/Madam,

New Year Greetings and Congratulations from RGNIYD.

I am pleased to inform you that your institution has been selected as one of the Partnering Institutions (PIs) with our institution to offer the Post-Graduate Diploma in Youth Development (PGDYD). As the duration of the programme is 1 year, the first session will be executed from January to December 2016.

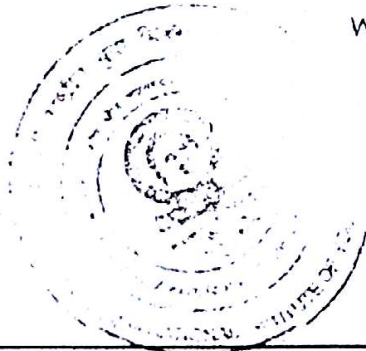
First step at your level is to disseminate information about this programme and get maximum enrolments to your institutions. Promotional material for the same will be dispatched to your address shortly.

An agreement form will be sent to you shortly which shall be duly filled, signed and sent by you to proceed further. Your Institution's PI Code is **RGNIYDPI0008**. While entering the data of the students, your students should select this code as their study centre. Dr.Rambabu Botcha, Assistant Professor will coordinate the programme from Head Quarter, RGNIYD.

We look forward to have fruitful collaboration with your esteemed institution.

Thanking you,

With regards



Yours sincerely,

Assistant Registrar,

फोन / Phone : (O) 044-27162741/27163127 फेक्स / Fax : 044-2716 3227

ई.मेल / e-mail : info@rgniyd.gov.in वेबसाइट / Web: www.rgniyd.gov.in



தமிழ்நாடு தமில்நாடு TAMILNADU

1910

BB 120597

Principle
Sacred Heart College, Tirupattur

17.2.16

ச. ரமணி குமார்
நெ. 33, சீருஷண்கிரி ரோ.
SV உரிமம் எண்: 2601/B,
திருப்பத்தூர். (வே.மா)
தமிழ்நாடு

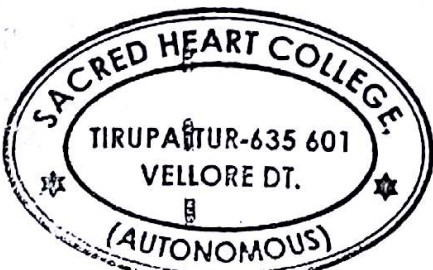
AGREEMENT

This Agreement is executed at Tirupattur, Vellore District, Tamilnadu on this 17th Wednesday, day of February 2016, between Rajiv Gandhi National Institute of Youth Development, an Institute of National Importance (by the Act of Parliament No. 35/2012), under the Ministry of Youth Affairs and Sports, having its office at Pennalur, Sriperumbudur, Kancheepuram District Tamil Nadu represented by its Registrar, (hereinafter referred to as 'RGNIYD') which expression, unless the context provides otherwise shall mean and include its successors, and permitted assigns;

AND

Sacred Heart College (Autonomous) Tirupattur-635 601, Vellore District, Tamil Nadu-Name of the Institution represented by the PRINCIPAL (Rev. Dr. D. Maria Antony Raj). (hereinafter referred to as PARTNER INSTITUTE), which expression, unless the context provides otherwise shall mean and include its successors, and permitted assigns.

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[Signature]
Principal,
Sacred Heart College,
Tirupattur, VLR-Dt. 635 601

WHEREAS Rajiv Gandhi National Institute of Youth Development (RGNIYD), is a premier National Level Apex Institute functioning as a vital resource centre with its multi-faceted functions offering academic programmes at Post-Graduate level encompassing various dimensions of youth development, engaging in seminal research in the vital areas of youth development and co-ordinating training programmes for National/State agencies and the officials of youth organisations, besides the extension and outreach initiatives to youth across the country.

AND WHEREAS RGNIYD has invited Expression of Interest from educational institutions for offering Post Graduate Diploma in Youth Development (PGDYD) as a Partner Institute.

WHEREAS the SACRED HEART COLEGE (Autonomous) has responded to the Expression of Interest and submitted its application in the prescribed format to offer Post-Graduate Diploma in Youth Development (PGDYD) as Partner Institute to the RGNIYD.

AND WHEREAS the parties herein have decided to enter in to an Agreement on the following terms and conditions.

NOW THIS DEED WITNESSETH AS FOLLOWS:

1. Objective:

The Objective of this agreement is to offer Post-Graduate Diploma in Youth Development (RGNIYD) launched by RGNIYD in order to professionalize youth work in India in collaboration with the Partner Institute.

2. Roles and Responsibilities of RGNIYD and Partner Institutions:

RGNIYD is offering Post-Graduate Diploma in Youth Development in partnership with various educational institutions in the country as Partner

Institutions such as Central Universities, State Universities, Reputed Colleges and Departments, NSS Units, and NYK Centres.

I. Operational Strategies

Mode of delivery will be in convergence/blended mode. Through this mode of delivery, the learner can be facilitated with both the modes of learning which includes conventional as well as open and distance learning. For reaching the unreached, this mode of delivery will be highly suitable and comfortable to the learners. The following roles and responsibilities have been prepared to jointly deliver the programme and shall be followed by the Head Quarter, RGNIYD and SACRED HEART COLEGE (Autonomous) in the delivery of the programme.

II) Roles and Responsibilities of RGNIYD:

- a) RGNIYD is responsible to prepare the study materials and supply the same to the learners and also designing promotional material and disseminating the same to the Partner Institutions;
- b) Preparation of guidelines for smooth execution of the programmes is the responsibility of RGNIYD;
- c) Developing field activity manual to properly conduct the field work of the programme and every learner should be supplied with a manual;
- d) Collaboration with Educational Institutes, Development Organisations, NSS Units, NYKS in the country;
- e) Necessary technical support to Partnering Institutions (if needed);
- f) Setting guidelines for examination including question paper setting, evaluation and declaration of results etc.
- g) Certification will be done by RGNIYD and feedback from the Partnering Institutions and learners will be collected time to time; and
- h) Review of the programme will take place as per the guidelines.

III) Roles and Responsibilities of PARTNERING INSTITUTIONS:

- a) Overall Execution of the programme is the prime responsibility of the SACRED HEART COLEGE (Autonomous) Institution. Designing promotional strategies and reaching the large number of targeted participants shall be the responsibility of Partnering Institutions;
- b) Conducting meeting with various stakeholders of the programme and identifying Academic Counsellors and Field Work Supervisors;
- c) Contact classes should be conducted by the Partner Institutions. Suitable persons with adequate qualification should be appointed as the Academic Counsellors. Before engaging them to take classes, prior approval should be obtained from the RGNIYD;
- d) Supervision, Monitoring and Evaluation of field activity of the learner and submitting to Head Quarter;
- e) Evaluation of assignments, and field activity reports should be submitted to Head Quarter;
- f) Following the guidelines of RGNIYD and communicate from time to time;
- g) Appointment of a co-ordinator. Attending meetings at Head Quarter. The Head Quarter will call for meetings whenever it is required;
- h) Getting ready with all facilities to conduct examinations; and
- i) Assistance in executing any other programmes of RGNIYD

3. The Partner Institutions shall reach a minimum number of enrolment i.e. 50 students and RGNIYD will consider those institutions as approved

examination centres after taking necessary approval from the competent statutory bodies of RGNIYD.

4. Terms of Payment :

The RGNIYD shall share 50% of the fee collected from each student enrolled to the SACRED HEART COLEGE (Autonomous) Partnering Institute on the following terms:

- i) The financial assistance is divided into various categories including fee sharing, remuneration to the coordinator, remuneration to academic counsellors, administrative cost and miscellaneous expenditure.
- ii) The following guidelines are applicable to only those partnering Institutions which are sure of enrolling a minimum 50 students.
- iii) As part of collecting fee from the learners, the RGNIYD will collect Rs.5000/- (Rupees five thousands only) from each learner and 50 per cent of the fee i.e. Rs.2500/- (Rupees two thousand five hundred only) will be given to the Partner Institution. If a minimum of fifty students are enrolled with the partner institution, the fee sharing will be approximately around Rs.1.25 lakhs.
- iv) For smooth conduct of the programme at the Partnering Institutions, RGNIYD will provide Rs.5000/- (Rupees five thousands only) per month as honorarium to the co-ordinator of the Partnering Institute.
- v) The contact classes will be conducted at the Partner Institutions. In total the partnering Institute SACRED HEART COLEGE (Autonomous) has to conduct classes for 28 credits (8 theory courses) which come around 420 hours of teaching and learning.
- vi) Each session will be for two hours. The partner institutions will meet the expenses from the revenue generated through fee payment sharing.
- vii) The co-ordinator of the programme from the SACRED HEART COLEGE (Autonomous) shall send a request to RGNIYD through the Head of the Institution for release of 50% sharing of the fee, once the admission process is over by furnishing the following details:

Name of the Account	MR. PRINCIPAL SACRED HEART COLLEGE
Name of the Bank	STATE BANK OF INDIA
Account Number of the Institute	30404938434
Type of Account	SB
IFSC Code	SBIN0000934
Address of the Bank	83, CHETTY STREET, TIRUPATTUR, VELLORE DISTRICT, 635601 PH: 04179-220278

ix) For paying honorarium to the co-ordinator of the Partnering Institute, at the end of the month, the co-ordinator shall write a mail to RGNIYD with monthly updates regarding the PGDYD programme along with the following details.

Name of the Account	J. Henry Rozario
Name of the Bank	STATE BANK OF INDIA
Account Number	11078946808
Type of Account	Saving Bank
IFSC Code	SBIN0000934
Address of the Bank	83, CHETTY STREET, TIRUPATTUR, VELLORE DISTRICT, 635601 PH: 04179-220278

5. Duration of the Agreement:

The scope of the agreement is primary for offering the Post-Graduate Diploma in Youth Development Programme. The RGNIYD and the SACRED HEART COLLEGE (Autonomous) agrees that the duration of the agreement shall be valid for 2 years from the date of signing of the agreement.

6. Notices and Communication:

Any notice or other communication required to be sent under this Agreement shall be sent or delivered to the receiving party at the postal address and email set forth below, or at such other addresses as the Parties may from time to time designate in writing:

Any and other communications provided for in this Agreement shall be in writing and shall be first transmitted by facsimile transmission by registered post with acknowledgement due or by a reputed courier service, in the manner as elected by the Party giving such notice.

<u>In case of notices to RGNIYD:</u> The Registrar Rajiv Gandhi National Institute of Youth Development (Institute of National Importance by an Act of Parliament No.35/2012) Ministry of Youth Affairs & Sports, GOI Pennalur, Sriperumbudur - 602 105, Tamil Nadu TELEPHONE : 044-27163942 FAX : 044-27163227 E-MAIL :	<u>In case of notice to Sacred Heart College:</u> The PRINCIPAL Phone: 04179-220553 Fax: 04179- 226423 E-mail: office@shctpt.edu Tirupattur-635 601
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7. Relationship:

None of the provisions of this Agreement shall be deemed to constitute a partnership between the Parties hereto and neither Party shall have any authority to bind or shall be deemed to be the agent of the other in any way except as set out herein.

8. Survival:

In the event of termination, none of the Parties hereto shall have any rights, obligations or claims against the other Parties, except as set out herein.

9. Arbitration:

If any dispute and/or difference of opinion whatsoever between the parties arises relating to the financial assistance or effect of this agreement or the validity of the breach thereof, the same shall be settled

through Arbitration and for this purpose the provisions of the Arbitration and Conciliation Act, 1996 as amended from time to time shall apply. The venue of the Arbitration shall be at Chennai, Tamil Nadu.

IN WITNESS WHEREOF THE PARTIES HERETO HAVE SET THEIR HANDS AND SEALS ON THIS AGREEMENT ON THE DAY, MONTH AND YEAR FIRST ABOVE WRITTEN.

WITNESSES:

1.

First Party

The Registrar
RGNIYD
Pennalur,
Sriperumbudur-602105.

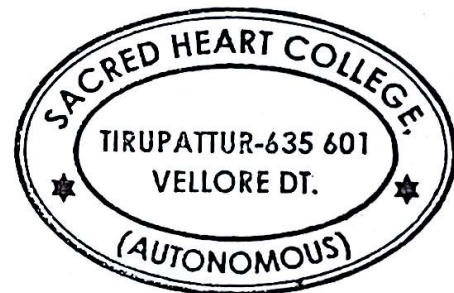
2.

[Handwritten Signature]

DR. J. HENRY ROZARIO
Associate Prof & Head
P.G. & Research Dept. of
Social work
Sacred Heart college (Autonomous)
Tirupattur - 635 601

[Handwritten Signature]
Second Party

The PRINCIPAL
Sacred Heart College(Autonomous)
Principal,
Sacred Heart College,
Tirupattur, VLR-Dt. 635 601



Prot. SG18/2014

Sacred Heart College
Tirupattur
Vellore (Dt)
South India
635601
INDIA

Rev. Dr. Varghese

Venice, 11 marzo 2014

Dear Dr. Varghese,

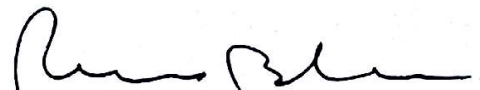
as agreed I send you the Memorandum of Understanding signed by IUSVE for approval, between Sacred Heart College and IUSVE (Istituto Universitario di Venezia).

We wait to receive the Memorandum of Understanding with your signature and stamp. We ask to send it at the following address:

IUSVE
Via dei Salesiani, 15
30174 Mestre Venezia
Italy

Thank you in advance

Yours sincerely



Renzo Barduca



Segretario Generale IUSVE

Memorandum of Understanding

between

Sacred Heart College, Tirupattur, Vellore (Dt)

and

Salesian University Sao Paulo (UNISAL)

This Memorandum of Understanding (MoU) is made between:

Sacred Heart College, an UGC approved Autonomous institution and Accredited with 'A' grade (3rd Cycle) by NAAC

and

Salesian University Sao Paulo (UNISAL)

Both the sides, for and on behalf of their respective Institutions, in mutual and reciprocally sufficient capacity to recognise this agreement and proceed to enter into this collaboration, and in accordance:

Declare that:

First: Both the sides consider the importance of promoting the comprehensive development of students through the exchange of experiences and knowledge that enhances the academic curriculum of different realities, knowing theirs and incorporating international experiences in its formation.

Second: Both the sides also recognise the importance of establishing collaboration between the Salesian Institutions of Higher Education (IUS) to promote the exchange of places of work and study, being able to identify those values present in the spirit of the Salesian, which allow them to function in their areas and countries as agents of change.

Third: That for these reasons, it is important to sign this agreement of cooperation for the realization of the best potential of the students.

Fourth: That both the sides will maintain the necessary communication for the development and evaluation of the external practices of students involved.

Therefore Agree that:

First: Each Institution may send a maximum of three students to a speciality mutually agreed upon, accompanied possibly by a member of the academic community, for each academic year. The number of students to be exchanged may be modified by mutual consent.

Second: Each Institution may send one faculty member/researcher for a period of one semester to undertake teaching/research on a paper/topic mutually agreed upon.

Third: Each target Institution is responsible for: (a) the management of the school/centre where the selected courses are undertaken; (b) the food and accommodation as agreed upon; and (c) the evaluation and certification of attendance of the students involved.

Fourth: Both the sides will inform the selected students the details of joining, travel expenses, local hospitality and support and will facilitate the admission of the students.

Fifth: The selected students will have to abide by the rules and regulation of the host Institution during their period of study and stay. The student practices are regulated in terms of duration and other requirements as set by the plan of studies of each Institute.

Sixth: Both the sides would, in all earnest, seek further avenues of possible collaboration.

Seventh: The duration and terms of this agreement shall be for one year; automatically renewable for another year, if either side does not request for termination thereof.

In Witness whereof:

Signed this agreement in the place indicated for

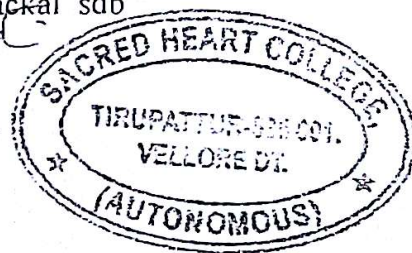
For Sacred Heart College, Tirupattur, Vellore For Salesian University Sao Paulo (UNISAL)

Rev. Dr. Varghese Choorackal sdb

Principal

Date: 17.02.2014

Principal,
Sacred Heart College,
Tirupattur, VLR-Dt. 635 601



Prof. Ronaldo Zacharias

President



**Memorandum of Understanding between
Sacred Heart College, Tirupattur, Vellore (Dt)
and
Salesian University São Paulo (UNISAL)**

We would like to include in the third clause “Therefore Agree that”:

(d) indicate the Educational Center where the students could attend their classes in the courses chosen.

(we ask this because out of the 5 *campi* of the UNISAL, just 2 of them are qualified to host foreign students or teachers).



Memorandum of Understanding

between

Sacred Heart College, Tirupattur, Vellore (Dt)

and

Instituto Universitario Salesiano Venezia

This Memorandum of Understanding (MoU) is made between:

Sacred Heart College, an UGC approved Autonomous institution and Accredited with 'A' grade (3rd Cycle) by NAAC

and

Instituto Universitario Salesiano Venezia

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Second: Both the sides also recognise the importance of establishing collaboration between the Salesian Institutions of Higher Education (IUS) to promote the exchange of places of work and study, being able to identify those values present in the spirit of the Salesian, which allow them to function in their areas and countries as agents of change.

Third: That for these reasons, it is important to sign this agreement of cooperation for the realization of the best potential of the students.

Fourth: That both the sides will maintain the necessary communication for the development and evaluation of the external practices of students involved.

Therefore Agree that:

First: Each Institution may send a maximum of three students to a speciality mutually agreed upon, accompanied possibly by a member of the academic community, for each academic year. The number of students to be exchanged may be modified by mutual consent.

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In Witness whereof:

Signed this agreement in the place indicated for

For Sacred Heart College, Tirupattur, Vellore

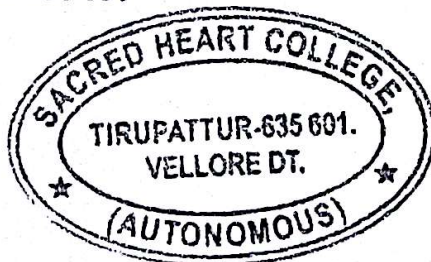
For Istituto Universitario Salesiano Venezia,

Varghese

Rev. Dr. Varghese Chocraekal sdb

Principal, **Sacred Heart College,**
Tirupattur, VLR-Dt. 635 601

Date: 17.02.2014



Renzo Barduca

Segretario generale IUSVE

